

ASSOCIATE ENGINEER/SURVEYOR

Definition:

Project Manager. Works under the general direction/supervision of Managing or Senior level Engineer/Surveyor to supervise and perform responsible engineering/surveying work.

Duties:

- Prepare calculations, plans, maps, details and specifications for review by an Associate level and above engineer/surveyor.
- Responsible charge of work performed including stamp and sign prepared documents.
- Responsible for budget control and client satisfaction.
- Perform marketing.
- Prepare estimates and contracts.
- Meet with clients, contractors, agencies, and others.
- Supervise, train, and mentor Technicians, Junior Engineers/Surveyors, and Assistant Engineers/Surveyors.
- Perform job-site visits.
- Act in the absence of the Senior Engineer/Surveyor.

Qualifications:

Experience/Education: Three years as an ASSISTANT ENGINEER/SURVEYOR. Must demonstrate strong commitment to company policies and to employee and client relationships. A demonstrated record of successful project completion, including budget control and client satisfaction, is required, as is the ability to work within a team environment. Must demonstrate a strong ability to supervise others.

Knowledge: Proficiency in the use of personal computers, word processing software, AutoCAD, and civil/structural, surveying software as appropriate. Surveyors shall have proficiency in the operation of field survey equipment. Ability to make complex computations and to check plans, maps, calculations, details, and specifications. Excellent oral and written communication skills are required. Knowledge of codes and regulations.

Physical Demands: Work is performed mostly in office settings. Some outdoor work is required. The employee must occasionally lift and/or move heavy objects. The employee occasionally works in outside weather conditions and/or near moving mechanical parts or in precarious positions. The employee is occasionally exposed to traffic, hazardous plants, insects, reptiles, and animals.

Additional: Some local and out of town travel is required. Possession of a valid California Driver License and clean DMV report.

Salary:

\$62,400.00 to \$78,000.00